

## HEART TO HEART COUNSELING CENTER

### Conference Confirmation Form

Please fill out this form in order to confirm the date(s) you have requested and fax it to 719-278-3804. If you have any questions, please don't hesitate to contact Lisa at 719-278-3708.

Today's Date \_\_\_\_\_ How did you hear about us? \_\_\_\_\_

Title \_\_\_\_\_ Name \_\_\_\_\_ Phone \_\_\_\_\_

Fax \_\_\_\_\_ E-mail Address \_\_\_\_\_ Airport \_\_\_\_\_

Conf. Host \_\_\_\_\_ Denomination (If Church) \_\_\_\_\_

Street \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

<b>Conference Location</b> <input type="checkbox"/> Same as above	<b>Conference Mailing Address</b> <input type="checkbox"/> Same as above

Conf. Dates	Men/Women Couples	Topic (Only from Conf. Title Form)	Conference Times (From - To)	# Expecting (approximate)	Speaker's Attire
_____	_____	_____	____:____ a.m./p.m. TO ____:____ a.m./p.m.	_____	_____
_____	_____	_____	____:____ a.m./p.m. TO ____:____ a.m./p.m.	_____	_____
_____	_____	_____	____:____ a.m./p.m. TO ____:____ a.m./p.m.	_____	_____
_____	_____	_____	____:____ a.m./p.m. TO ____:____ a.m./p.m.	_____	_____
_____	_____	_____	____:____ a.m./p.m. TO ____:____ a.m./p.m.	_____	_____
_____	_____	_____	____:____ a.m./p.m. TO ____:____ a.m./p.m.	_____	_____

**Please place initials below after reading.**

- \_\_\_\_\_ 1. A fee of \$ \_\_\_\_\_ U.S. dollars for a total of \_\_\_\_\_ days will be paid to Doug at the time of conference. Check is to be made payable to "Heart to Heart Counseling Center." Failure to provide this at conference, host will be charged an additional 10% of total amount due.
- \_\_\_\_\_ 2. \_\_\_\_\_ (male or male with female) will pick up Doug at baggage claim.
- \_\_\_\_\_ 3. Host agrees to book flights after reviewing with Lisa. (Doug will fly from Colorado Springs Airport).
- \_\_\_\_\_ 4. Conf host to provide table/volunteer for the sale of Weiss's materials sold directly outside conf. room.
- \_\_\_\_\_ 5. Conference host agrees to book hotel reservations if necessary. Hotel: \_\_\_\_\_
- \_\_\_\_\_ 6. Host agrees to fax/mail Dr. Weiss any promotional ads, flyers or bulletins regarding conference.
- \_\_\_\_\_ 7. Host will ship back remaining books via "media rate" through U.S. Postal Service at host's expense.
- \_\_\_\_\_ 8. Dr. Weiss does not speak on Sunday evenings unless a Monday conference is also requested.

What contact phone # (if any) do you want listed in our newsletters regarding conference? \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date